



AUTHORIZATION FOR FUNDING - OVERVIEW AND INSTRUCTIONS

The Multnomah Athletic Foundation supports students in accessing their scholarship funding as they pursue post-secondary education and training. The Authorization for Scholarship Funding form is required to release the funds to your choice of university or school. The purpose of this form is to confirm your enrollment in a school, verify where the funding is to be sent and ensure that the funds are used in alignment with our scholarship guidelines.

Submission Deadlines

Scholarship funding requests must be completed and submitted to the Multnomah Athletic Foundation by the spring or fall submission dates.

- January 1 – Spring Term
- August 1 or September 1 – Fall Term

Please allow for at least two weeks for processing.

Submit materials either via email or postal mail with the instruction at the bottom of the page.

You will receive a confirmation email once your materials have been received. Do not assume we have received your documents until you receive a confirmation email from the foundation.

Student Responsibilities

1. Submit a completed Authorization for Funding form each term with accurate funding information
2. The form will ask for an attention field and mailing address. This is usually NOT the general address of the school. It is your responsibility to ask and find out where “Outside Scholarships” should be sent on your behalf. If you do not provide this correct information, the funding will be delayed.
3. Provide all required documentation
4. Be enrolled in an eligible post-secondary institution or school

Required Documentation

To process your request, submit:

- Completed Authorization for Funding Form
- Proof of enrollment (one of the following)
 - Acceptance Letter or email
 - Class schedule
 - Copy of college Student ID
- Additional documentation may be requested per your scholarship (final high school transcript)

Important Information

- Funding is awarded and distributed according to scholarship terms. The funds are sent directly to your school account and may be used for tuition, books, fees and technology expenses.
- Contact the Foundation in advance if your institution has specific deadlines or payment requirements.
- A new form is required for each term if your scholarship is awarded in two years.
- Missed deadlines may result in loss of funding for that term
- Students returning from deferment must submit this form to initiate funding

Submission Options

Email: info@MultnomahAthleticFoundation.com

Mail: Multnomah Athletic Foundation, Attn: Scholarships, 1849 SW Salmon St., Portland, OR 97205



AUTHORIZATION FOR SCHOLARSHIP FUNDING DISTRIBUTION

In order to send your scholarship funding to be distributed to the college or university of your choice, we need your authorization to do so, as well as mailing information indicating where to direct the funds. You need to complete this form and attach proof of enrollment (college acceptance email, copy of student id card, etc).

Funding is sent for the Fall term either August 1 or September 1 (depending on when we receive your completed paperwork) and for the Spring term on January 6.

If your institution requires a different timeframe or special handling in the funding disbursement, please contact us.



Name _____

Scholarship Name _____

Year Awarded _____

Was this scholarship deferred? _____

Your complete HOME Address, City, State, Zip

Date

Your college Student Identification number

Email address

I hereby give my permission to the Multnomah Athletic Foundation to send my scholarship funding directly to the college or university listed above. I understand that the funding will be sent directly to the college/university for my student account and **may only be used for tuition, fees, technology and book expenses.**

Signature

Please send my scholarship funding to:

Name of the institution _____

Attention (Outside Scholarships or advisor) _____

Address of college or university _____

City, State, Zip Code _____

Please return form and documentation to the Multnomah Athletic Foundation.

Postal mail 1849 SW Salmon St, Portland OR 97205 or email as a PDF to info@MultnomahAthleticFoundation.com.

Questions, please contact us at 503-517-2350 or email info@MultnomahAthleticFoundation.com